



## **SIDBI Venture Capital Limited**

**SIDBI, Swavalamban Bhavan, 2<sup>nd</sup> Floor, C-11, G-Bock,  
Bandra Kurla Complex, Bandra East,  
Mumbai – 400 051**

### **Advertisement No. 03 / 2024 - 25**

#### **Recruitment for the post of Senior Vice President / Vice President**

**January 3, 2025**

| <b>Important Dates / Timelines</b>     |                  |
|--|------------------|
| Start date for receipt of applications | January 3, 2025  |
| Last date for receipt of applications  | January 24, 2025 |

SIDBI Venture Capital Limited (SVCL) ([www.sidbiventure.co.in](http://www.sidbiventure.co.in)), a wholly owned subsidiary of Small Industries Development Bank of India (SIDBI), has established itself as the leading domestic Investment Manager for Venture Capital Funds / Alternative Investment Funds for early stage and growth stage investing, particularly for MSMEs across diversified sectors.

SIDBI Venture Capital Limited (SVCL) invites applications from eligible and suitable candidates for the following post as detailed below:

| <b>S. No.</b> | <b>Post</b>                            | <b>Total Vacancies</b> |
|---------------|--|------------------------|
| 1             | Senior Vice President / Vice President | 2                      |

|                           |   |
|---------------------------|---|
| Designation               | Senior Vice President (SVP) / Vice President (VP)   |
| Number of Positions       | 02  |
| Location                  | Mumbai  |
| Education Qualification   | Graduates in Engineering with minimum 60% marks / equivalent CGPA score with MBA and/or CFA.  |
| Certification preferred   | NISM Series XIX-C: Alternative Investment Fund Managers Certification   |
| Experience                | <ul style="list-style-type: none"> <li>• The candidate should have at least 15 years of post-qualification relevant work experience in one or more areas viz. Venture Capital, Private Equity, Investment Banking, Fund Raising, Early Stage Financing, Project Appraisal.</li> <li>• Experience as founder of a start-up will be an added advantage.</li> <li>• The candidate should have 10 to 15 years of overall experience.</li> <li>• Having Board experience is desirable.</li> <li>• Preference would be given to candidates with experience in Startup ecosystems, Deeptech, Spacetech, etc.</li> </ul>  |
| Age Limit                 | 45 years  |
| Duties & Responsibilities | <ul style="list-style-type: none"> <li>• Raising of Funds from prospective investors.</li> <li>• Build strong relationship with investors.</li> <li>• Identifying successful business ventures and building adequate pipeline of investment opportunities.</li> <li>• Prepare investment strategy for the fund.</li> <li>• Ability to analyse project viability (technically, financially and commercially).</li> <li>• Analysing historical and projected financial statements of prospective investee companies.</li> <li>• Working with the team on key metrics to measure the financial returns on investments and mentoring them.</li> <li>• Conducting investment appraisals, valuation, negotiations and structuring of investments.</li> <li>• Preparing, presenting, and maintaining detailed investment documentation for the Fund's Investment Committee, Board of Directors and Investors.</li> <li>• Overseeing due diligence and documentation of approved investments and compliance process.</li> <li>• Commit and complete the investments in time.</li> <li>• Taking up nominee positions on the Board of investee companies.</li> <li>• Monitoring existing investments in investee companies through stringent analysis of financial and operational results and nurturing/handholding investee companies.</li> </ul> |

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|---------------------------------|---|
|                                 | <ul style="list-style-type: none"> <li>• Conducting industry and market research and assisting in business development efforts.</li> <li>• Reviewing periodic financial statements, project progress reports, and other information submitted by investee companies and preparing reports for internal and investor communication.</li> <li>• Nurturing investee companies with value creation, working and creating profitable exit opportunities and completing exits from investee companies within timeline.</li> <li>• Any other work given by SVCL from time to time.</li> </ul>  |
| Skills / Competency             | <ul style="list-style-type: none"> <li>• Strong analytical and problem solving skills.</li> <li>• Proficiency in Excel based financial models &amp; valuation.</li> <li>• Understanding of business dynamics across focus sectors – Design, IT, AI, Space technologies, Manufacturing.</li> <li>• Managed investment deals independently.</li> <li>• The candidates must possess excellent verbal and written communication skills. Ability to present the fund narrative to both external and internal stakeholders.</li> <li>• Proficiency in using computer/laptops and other electronic gadgets.</li> <li>• Dedicated team player with a strong sense of ownership.</li> <li>• Impeccable integrity and committed to core values and ethical business conduct in all business practices.</li> <li>• Have a strong governance and fiduciary bent of mind.</li> <li>• Demonstrated transaction experience on the buy side would be an added advantage.</li> </ul> |
| Annual Fixed Compensation (AFC) | The remuneration is negotiable and would be on a Cost to Company basis and would be commensurate with experience.   |

**Other Conditions:**

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|----|--|
| 1. | Over and above AFC, the candidate will be entitled for Variable Pay based on annual performance review of the employee which will be as per Company policy from time to time at its sole discretion.   |
| 2. | No residential accommodation will be provided by SVCL.   |
| 3. | The Company offers a challenging work environment. Professionals with proven track record of high performance and potential may write in strict confidence with detailed Resume together with present and expected Cost to Company (CTC).  |
| 4. | Before filling in the application form, the candidates must ensure that they fulfill all the eligibility criteria with respect of age, educational qualification, work experience, etc., as on January 3, 2025 and that the particulars furnished in the application form are correct in all respects. |

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| 5. | Suitable relaxation may be considered for the deserving candidate at the sole discretion of SVCL. SVCL reserves the rights to increase/decrease no. of positions as per requirement including amendment(s) / withdrawal of the recruitment advertisement at its sole discretion.   |
| 6. | <p>Duly filled in application as per the format available on SVCL's website with a recent passport size photograph alongwith resume needs to be forwarded to SVCL on or before <b>January 24, 2025</b> by <b>e-mail</b> to <a href="mailto:recruitment@sidbiventure.co.in">recruitment@sidbiventure.co.in</a> or by post with the subject <b>"Application for the post of Senior Vice President / Vice President"</b> addressed to</p> <p style="text-align: center;"><b>Managing Director</b><br/>SIDBI Venture Capital Limited,<br/>SIDBI, Swavalamban Bhavan, C-11,<br/>G-Block, 2nd Floor, Bandra Kurla Complex,<br/>Bandra (East), Mumbai - 400 051</p> |